## Description: AG_logo.gif Communications Committee Minutes

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| |  |  | | --- | --- | | **Description: calendar** | **2014-12-11** | | **Description: clock** | 2:00 pm ET | | **Description: telephone** | **877-301-8554** | | **Description: monitor** |  | | | | | **Contact**: Committee Chair ⦁ Andriana Majarian ⦁ 559 492 5510 ⦁ [andriana@agrian.com](mailto:Nappelquist@entira.net)  Committee Vice Chair ⦁ Kristin Nottingham  **Description: users1 Attendees**   |  |  | | --- | --- | | **[X ]** Andriana Majarian\* (Agrian – Chair)  **[ ]** Nancy Appelquist \*(Entira)=  **[ ]** Dawn Ellis\* (WinField – seed)=  **[ ]** Natasha Lilly\* (Effingham Equity)=  **[X]** Brandon Olstad\* (Claas)= | **[ ]** Victoria Peoples\*(Bayer – CPC)  **[ X]** Susan Ruland \*(AgGateway)  **[ ]** Dave Craft\*(SSI - AR)  **[ ]** Sarah Novak (AFIA)=  **[ X]** Kristin Nottingham\* (SSI - AR)  **[ ]** Melinda Giesler\* (Fertilizer Institute)  (\*Voting companies/\*\* alternates) | | | |
| **Description: note** |  | |
| Topic | | Topic Leader | | |  | *Notes* | |
| 1. Meeting Minutes | | Andriana Majarian | | |  | | |
| 1. Antitrust Guidelines | | Andriana Majarian | | |  | | |
| 1. Approval of Prior Meeting Minutes from 11/12/14 | | Andriana Majarian | | | Kristin approved and Brandon seconded the minutes. | | |
| 1. Review Action Items from last meeting | | Andriana Majarian | | |  | | |
| 1. Newsletter Planning – January/February | |  | | | |  |  | | --- | --- | | **AgGateway Newsletter Articles** |  | |  |  | | Due Date: Tuesday, January 13 |  | | Title/Subject | Author | |  |  | | eConnectivity Matters | Wendy Smith | | New Member Articles | Natasha Lilly | | AGIIS, Feb. 15 Deadline | Josh Wall | | AgGateway In The News | Andriana Majarian | | Leadership Profile | Randy Beard | | Board of Directors Announcement | Susan Ruland | | AgGateway, Crystal Coding Standards | Susan Ruland | | | |
| 1. Other discussion items | | Andriana Majarian | | | Management Meeting - | | |
| 1. New Business   Committee Assignments | | Andriana Majarian | | | Committee Positions –  Chair – Kristin Nottingham  Vice Chair position – Open  Newsletter Editor – Andriana Majarian/Asst. Editor - Open  New Member Articles – Natasha Lilly  Leadership Profiles – Brandon Olstad | | |
| 1. New Ideas for the Committee | | Dave Craft | | |  | | |
| 1. Upcoming Meetings | |  | | | **Next Meeting – Thursday, January 8** | | |

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| **Active Action Items List as of 12/04/14** | | |
| **Accountable** | **Action** | **Status** |
|  | Andriana to send an email to Member Services to request the list of board members. (wait for press release to be sent.) |  |
|  | Andriana to reach out to Nancy regarding Communications Committee Chair attending the management meeting. |  |
|  | Dave Craft to reach out to the membership committee regarding the new member packet, if they need assistance, condensing the new member communications. |  |