## Description: AG_logo.gif Communications Committee Meeting Agenda

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| |  |  | | --- | --- | | **Description: calendar** | **2014-10-02** | | **Description: clock** | 2:00 pm ET  ⦁ 1 hour | | **Description: telephone** | **Dial In #:**  **Join the call: https://www.uberconference.com/andriana**  **Dial in number: 877-301-8554**  **No PIN needed.** | | **Description: monitor** |  | | | | | **Contact**: Committee Chair ⦁ Andriana Majarian ⦁ 559 492 5510 ⦁ [andriana@agrian.com](mailto:Nappelquist@entira.net)  Committee Vice Chair ⦁ Open  **Description: users1 Attendees**   |  |  | | --- | --- | | **[ ]** Andriana Majarian\* (Agrian – Chair)  **[ ]** Nancy Appelquist \*(Entira)=  **[ ]** Dawn Ellis\* (WinField – seed)=  **[ ]** Natasha Lilly\* (Effingham Equity)=  **[ ]** Brandon Olstad\* (Claas)= | **[ ]** Victoria Peoples\*(Bayer – CPC)  **[ ]** Susan Ruland \*(AgGateway)  **[ ]** Dave Craft\*(SSI - AR)  **[ ]** Sarah Novak (AFIA)=  **[ ]** Kristin Nottingham\* (SSI - AR)  **[ ]** Melinda Giesler\* (Fertilizer Institute)  (\*Voting companies/\*\* alternates) | | | |
| **Description: note** |  | |
| Topic | | Topic Leader | | |  | *Notes* | |
| 1. Meeting Minutes | | Andriana  Majarian | | |  | | |
| 1. Antitrust Guidelines | | Andriana Majarian | | |  | | |
| 1. Approval of Prior Meeting Minutes from 9/04/14 | | Andriana Majarian | | |  | | |
| 1. Review Action Items from last meeting | | Andriana Majarian | | |  | | |
| 1. Newsletter Planning – November | |  | | | |  |  | | --- | --- | | **AgGateway Newsletter Articles** |  | |  |  | | Due Date: Tuesday, Oct. 21 |  | | Title/Subject | Author | |  |  | | eConnectivity Matters | Rod Conner | | New Member Articles | Nancy Appelquist | | AGIIS | Josh Wall | | AgGateway In The News | Andriana Majarian | | Leadership Profile | Keith Milburn | | GTAC Article | Kristin Nottingham | | Annual Conference Reminders | Randy Sunderman | | Project Update - TBD | Susan | | | |
| 1. Newsletter Planning - December | |  | | | |  |  | | --- | --- | | **AgGateway Newsletter Articles** |  | |  |  | | Due Date: Tuesday, Oct. 21 |  | | Title/Subject | Author | |  |  | | eConnectivity Matters | Wendy Smith | | New Member Articles | Nancy Appelquist | | AGIIS | Chris Crutchfield | | AgGateway In The News | Andriana Majarian | | Leadership Profile | Randy Sunderman | | Welcome 2015 Board of Directors | Susan Ruland | | Annual Conference Thank you | Conference Committee | | Project Update - TBD | Susan Ruland | | | |
| 1. Marketing and Communications – calendar update – 30/60/90 report | | Susan Ruland | | |  | | |
| 1. New Business   Committee Assignments | | Andriana  Majarian | | | Open positions –  Vice Chair position - 2015  Newsletter Editor – currently open  New Member Articles – 2015  Leadership Profiles & News from Committees/Councils - 2015 | | |
| 1. Upcoming Meetings | | nh | | | **Next Meeting at the Annual Meeting – Wednesday, Nov. 12 @ 1:30pm** | | |

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| **Active Action Items List as of 09/04/14** | | |
| **Accountable** | **Action** | **Status** |
| Susan | Send Annual Conference communications plan to this committee | *Susan is going to add additional information before sending out to everyone* |
| Andriana | Ask Nancy about next update/news from Seed Connectivity Project | *Newsletter is going out tomorrow (Friday) (9/5) or Monday (9/8). Holdup from articles due to leadership change.* |
| Andriana, Susan, Dawn | Ron Storms Award   * Susan will get new criteria approved and posted to webpage – for questions contact Andriana * Andriana to do new form. * Susan will draft email to Council chairs for Councils to nominate someone, and ask Rod to send ASAP * Dawn will draft eblast to members; Susan to distribute | *Dawn, Susan, and Andriana are all working on this. eBlast needs to go to membership probably on Wednesday or Thursday (9/10 or 9/11). Susan said Wendy is going to send email to council chairs and vice chairs for nominations.*  *If anyone knows someone who would be good to nominate for the award - be aggressive in nominating them.*  *Andriana is going to send the nomination form to Communication Committee members so that we have it.* |
| Andriana | Description of Communications Committee Meeting at AgGateway Annual Conference | *Andriana will pull a description together.*  *Dave thinks new ideas would be good to discuss at the meeting.*  *Susan thinks going over the research results would be good.*  *Review of goals of AgGateway and how we can meet them.* |

Note Taker Schedule:

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| **Meeting Date** | **Note Taker** |
| ~~9-Jan~~ | ~~Agrian~~ |
| ~~6-Feb~~ | ~~Lorie~~ |
| ~~6-Mar~~ | ~~Kristin~~ |
| ~~3-Apr~~ | ~~Dawn~~ |
| ~~8-May~~ | ~~Nancy~~ |
| ~~5-Jun~~ | ~~Andriana~~ |
| ~~10-Jul~~ | ~~Sara~~ |
| ~~7-Aug~~ | ~~Susan~~ |
| ~~6-Sep~~ | ~~Kristin~~ |
| 2-Oct | Andriana |
| TBD | TBD |
| 11-Dec | TBD |