**Invoice Process**

**Date Updated:** 2011-09-20

**Context of Use:** As part of the procurement process, the seller will invoice the buyer for products or services rendered.

**Scope:** Invoice - Out of Scope is the Invoice Response and the logistics of the product

**Primary Actor:** Seller

**Stakeholders and Interests**

* **Seller:** Invoice buyer for goods or services rendered
* **Buyer:** Recipient of invoice and goods or services . Stewardship/licensing

**Minimal Guarantees:** Invoice is successfully transmitted and received.

**Success Guarantees:** Invoice is successfully transmitted and received.

**Trigger:** Seller has shipped product or performed services.

**Preconditions**

* Trading partner relationship is in place with all agreements necessary.
* Buyer has product in their warehouses to report

**Main Success Scenario**

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| 1. | Seller generates an invoice and transmits to Buyer. |
| 2. | Buyer receives invoice |

**Extensions**
Extensions for Step 1
- Extension # 1: Seller is unable to transmit the invoice to the Buyer.

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| 1. | Seller contacts Buyer to determine resolution. |

Extensions for Step 2
- Extension # 1: Buyer doesn't receive the invoice.

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| 1. | Seller contacts Buyer after receiving error notification that Buyer has not received to determine resolution. |
| 2. | Buyer checks internally to resolve issue |
| 3. | Buyer notifies Seller when issue is resolved so that Seller can transmit invoice. |

**Postconditions**

* The Buyer successfully receives the invoice.

**Notes**

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| 1. | Many trading partners do not see the need to send an invoice response unless there is an issue with the invoice sent, such as pricing, quantity or product. OrderResponse is out of scope for AEC. |

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