

Crop Protection Canada Connectivity Project Business & Technical Team Agenda/Minutes



2014-05-14



1:00 pm ET/ 12:00 pm CT/ 11:00 am MT/10:00 pm PT

- 1.5 hour duration



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Access Code: 753-490-022



Anti-Trust

Please register for this call.

<https://www4.gotomeeting.com/register/42391124>
http://s3.amazonaws.com/aggateway_public/AgGatewayWeb/WorkingGroups/AdministrativeDocuments/AntiTrustGuidelines.pdf

Documents embedded:

Contacts: Marilyn Hunter (marilyn.hunter@aggateway.org) 916.429.0509 (o) or 916.833.5593 (cell)



Attendees

B/T Members:

Kathy Belej, BASF Canada
 Sriram Narayanaswamy, BASF Canada
 TJ Fahrenkopt, BASF Canada
 Tiffany Smith, BASF Corp
 Lisa Moskow, Bayer CropScience
 Shona Burton, Bayer CropScience
 Mark Morris, Bayer CropScience
 Rob Schultz Bayer CropScience
 Lynda Smith, Bayer CropScience
 Victoria Peoples, Bayer CropScience
 Cecilia Garcia, Crop Production Services
 Pam Inness, Crop Production Services
 Dennis Findlay, Crop Production Services
 Stephanie Frazier, Dow AgroSciences
 Marilyn Ostendorf, Dow AgroSciences
 Larry Weiner, Dow
 Heather Byrne-Moumdjian, DuPont
 Sharon Cramp, DuPont Canada
 Brad Ewankiw, FMC of Canada
 Susan Forne, FMC
 Artem Chernyak, Monsanto
 Chris Mahyle, Monsanto Canada Inc
 John Rudnicki, Monsanto Canada Inc
 Paul Pearson, Monsanto Canada Inc
 Bill Sher, Monsanto

Greg Knox, Richardson International
 Keith Duma, Richardson International
 Bonnie Schirk Syngenta Canada
 Lori Edwards, Syngenta
 Bill Kosterman, Syngenta
 Jocelyn Mayer, Syngenta
 Cliff Perkins, Syngenta Canada
 Shirley Hanson, Syngenta
 Tyler Hummel, Syngenta
 Kelly Doucette, UFA Co-operative Limited
 Cameron Fairweather, UFA Co-operative
 Gregg Konachowicz, UFA Co-operative
 Ryan Clark, UFA Co-operative Limited
 Keith Jones, UFA Co-operative Limited
 Candice Levin, UFA Co-operative
 Peter Burns, UFA Co-operative Limited
 Matt McBean, UFA Co-operative, Limited
 Lance Beirnes, Univar Canada
 Kevin Wood, Univar Canada
 Rick Pierson, Univar Canada
 Alan Mendes, Univar Canada
 Wanda Heron, Univar Canada

AgGateway:

Marilyn Hunter, AgGateway
 Josh Wall, AgGateway/CSC



Agenda

Time	Topic	Topic Leader	Desired Outcome	Notes
start	1. Meeting Minutes assigned <ul style="list-style-type: none"> • 5/14 – UFA • 6/4 – Univar • 6/18 - BASF 	Hunter	Minute-taker assigned	Marilyn will capture minutes
	2. AGW Anti-Trust Guidelines		Each team member has agreed to abide by it (see link above)	All are willing to abide.
	3. Approve prior meeting minutes	All	Team to approve minutes from prior meeting(s)	<ul style="list-style-type: none"> • MSA (TJ/Stephanie) to approve the minutes from 4/30/2014 as posted to the website. Approve
	4. Update on GS1 Progress	Wall	Team is updated	<ul style="list-style-type: none"> • Josh Wall gave an update on the progress of GS1 Canada and progress of assigning the GLNs <ul style="list-style-type: none"> ○ GS1 does assign the GLNs – for those locations where the headquarters are located in Canada. If the headquarters are in the US then the GLN can be assigned by the US ○ Assignment rules have been discussed ○ Josh has another call scheduled and there may be more to determine the path forward to assign the GLNs and the use within AGIIS. ○ Any questions can be sent to Josh Wall (josh.wall@aggateway.org) or Member Services (member.services@aggateway.org)

	<p>5. AGIIS Product Presentation</p>	<p>Wall</p>	<p>Team understands the process and how to add products to AGIIS</p>	<ul style="list-style-type: none"> • Josh Wall presented what are product identifiers, how to load products into AGIIS and how to get help if you need it. (presentation is posted on website) • Some of the manufacturers wanted to know if they, as a regional manufacturer should have their own GS1 from Canada. Josh suggested that you have a conversation with GS1 either email or phone. Josh will get the contact information to pass on to the group. • Might be good to visit with the US peers. • Kevin Wood had emailed GS1 – and they responded to them to get the GS1 prefix. • Here is what we received from GS1-Canada <ul style="list-style-type: none"> • BASF Canada: Non subscriber—no prefix assigned • Bayer Crop Science: Not found in CRM • Crop Production Services (CPS): Not found in CRM • Dow Agro Sciences Canada Inc.: Not found in CRM • DuPont Canada: Non subscriber—no prefix assigned • FMC of Canada: Not found in CRM • Monsanto Canada, Inc.: Non subscriber—prefix assigned • Richardson International Limited: Not found in CRM • Syngenta Canada Inc.(doing business as Syngenta Crop Protection Canada, Inc.) Corporate subscriber • United Farmers of Alberta (UFA)(doing business as UFA Ltd.) Corporate subscriber • Univar Canada Ltd: Corporate Subscriber <i>“Non-subscriber, no prefix assigned” and “Not found in CRM” are pretty much the same; we don’t know about them.</i> <i>“Non-subscriber, prefix assigned” means that the company has a prefix issued to prior to 1997 and they are not required to maintain an annual membership.</i> <i>“Corporate subscriber” means that we found the company, it’s current, and they have a prefix.</i> • Action – The manufacturers who do not know their GS1 prefix, should contact GS1 – Canada to find out your GS1 prefix. • GS1 website: www.gs1ca.org – there are 3 locations within Canada – so go to the “Contact Us” to determine which one you should contact.
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				<ul style="list-style-type: none"> On slide 17 – Product Hierarchy – in CPCC we will be using the left side where the product will be put A “test” system is available for companies to load in the test to see how it looks – contact Member Services and ask for the information on how to load into the “test environment” Member Services contact: 866-251-8618 or member.services@aggateway.org
finish	Next meeting:	Chair	Understand timing and content of next call	<ul style="list-style-type: none"> 6/4/2014 - 1:00 pm ET/ 12:00 pm CT/ 11:00 am MT/10:00 pm PT. <ul style="list-style-type: none"> (B/T) Review the Business Rules (B/T) Action items (B/T) Review examples of OrderCreate/OrderResponse, ShipNotice & Invoice (Tech) Discussion on messaging software – do we want to set up a matrix (like AEC) (Tech) Adapters/mapping from business system to XML document (Tech) Review the Technical Data Exchange

Active Action Items List (Items in bold are new items)		
Accountable/ Date Assigned	Action Task	Status
K-O Mtg (2/11-2/13/2014)	Manufacturers – Check w/ US counter-part about AGIIS subset (determine if you need separate)	BASF – not yet Bayer – have complete Dow – have completed DuPont – complete FMC – completed Monsanto – complete Syngenta – have completed
K-O Mtg (2/11-2/13/2014)	Marilyn – Have Member Services check into GS1-CA to see if they can find the GS1 prefixes for the Canadian manufacturers	In progress: Rod met with GS1 – and will be introducing Josh Wall to them to work with them on AGIIS and the integrity of the data. 4/30: Email went out on 4/17 – GS1 has referred to Industry Support Team – Josh will



		follow up again this week, if he doesn't hear anything. 5/14 Josh will update group – talks continue.
3/5/2014	Josh to bring to the DOC a requirement of the PCP# (Pesticide Control Product #) as a regulatory requirement for Canada (similar to EPA#). They prefer a separate element from EPA#, as some products are labeled with both EPA & PCP.	That discussed on 3/26/2014. Marilyn to follow up with Josh. In progress with DOC. 4/30 At this point the DOC has reviewed the CPCC enhancement requests at a high level but we were really waiting on the outcome with GS1 Canada to determine what other work would need to be completed. I can probably have estimates ready for the DOC at our next meeting on 5/14 for the creation of the PCP# and AWSA# field this may help push the project along. There will still need to be additional work completed once we finalize our plans with GS1 Canada
4/23/14	Stephanie to find out what "CC" in shipment indicator code means	
4/23/14	Mfg to look at their invoices and identify how they are sending InvoiceTotals	

Completed Action Items List		
Accountable/Date Assigned	Action Task	Status
K-O Mtg (2/11-2/13/2014)	Marilyn – Add Cameron to S&G distribution list – done	Complete – 2/13/2014
K-O Mtg (2/11-2/13/2014)	Marilyn – Set up Member Services to provide training on AGIIS for call	Complete – will be on 3/4/2014 call
K-O Mtg (2/11-2/13/2014)	Marilyn – Find out the cost of multiple subsets in AGIIS – done (20% of current subscription)	Complete – 2/12/2014 (20% of current subscription)
K-O Mtg (2/11-2/13/2014)	Marilyn – post all documents to the website 2/17	Complete – 2/15/2014
K-O Mtg (2/11-	Marilyn – Provide Members Services with list of those that need access to website	Complete – 2/17/2014

2/13/2014)		
K-O Mtg (2/11-2/13/2014)	Marilyn assign note taking for each call prior by company so companies know when they will be responsible for taking notes.	On-going but completed for the month of March
2/26/2014	Marilyn to send the template and link to the Business Use Cases we did at the K-O meeting	Complete
2/26/2014	Marilyn to post the ebMS 2.0 implementation guidelines on the website	Complete
2/26/2014	Marilyn to post AEC Glossary on the website.	Complete – posted to: http://www.aggateway.org/WorkingGroups/Projects/CurrentProjects/CropProtectionCanadaConnectivityProject.aspx?EntryId=4559
3/5/2014	Matt from UFA will send Marilyn what was some of the data requirements for products - Complete	Complete
K-O Mtg (2/11-2/13/2014)	Marilyn – Ask Dennis Daggett to join CPCC call to review glossary	Complete – will present on 3/19
K-O Mtg (2/11-2/13/2014)	Rod/Marilyn - work with AWSA to obtain AWSA numbers and cross-reference with Canadian GLNs so they can be put into the AGIIS directory	Complete - Obtained the AWSA # and Rod is met with GS1 on 3/21 to see about obtaining the GLNS.
K-O Mtg (2/11-2/13/2014)	All – register if not currently registered on website	Complete
3/26/2014	Marilyn to send updated meeting notice.	Completed
K-O Mtg (2/11-2/13/2014)	Need to create business use cases for the Ship Process by 3/31: <ul style="list-style-type: none"> • Bulk Shipment <ul style="list-style-type: none"> ○ Bill, Monsanto ○ Cliff, Tyler, Lori / Bonnie ○ Lance, Univar Highlighted the individual who will lead	<ul style="list-style-type: none"> • Bulk Shipment <ul style="list-style-type: none"> ○ Complete
K-O Mtg (2/11-2/13/2014)	Need create business use cases for the Order Process by 3/31: <ul style="list-style-type: none"> • Consignment / Delayed billing are the same thing <ul style="list-style-type: none"> ○ Tiffany, BASF ○ Lisa, Bayer (Victoria) ○ Greg, Richardson • Blanket Order <ul style="list-style-type: none"> ○ Lance, Univar ○ Bill, Monsanto 	<ul style="list-style-type: none"> • Consignment / Delayed billing are the same thing <ul style="list-style-type: none"> • Complete

	<p>Early Booking</p> <ul style="list-style-type: none"> ○ Heather, Dupont ○ Cecilia, CPS <p>Highlighted the individual who will lead</p>	
K-O Mtg (2/11-2/13/2014)	<p>Need to create business use cases for the Invoice Process by 3/31:</p> <ul style="list-style-type: none"> • Debit memo <ul style="list-style-type: none"> ○ Kelly, UFA ○ Stephanie, DOW • Credit memo <ul style="list-style-type: none"> ○ Shona, Bayer (Victoria) ○ Mark, Bayer (Victoria) ○ Cecilia/Pam, CPS • Manually processed miscellaneous invoices <ul style="list-style-type: none"> ○ Stephanie & Amanda, DOW <p>Highlighted the individual who will lead</p> <ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Complete
K-O Mtg (2/11-2/13/2014)	Marilyn to see if there is any Lessons Learned from the SAP sub-group from AEC.	In process: Unable to find any notes – no response back yet. TJ will see if he can find anything. Complete – no documentation.
3/19/2014	Marilyn to check with Jim as to how EU deals with the multiple currencies.	Completed.
3/26/2014	Date/time range issue will need to be tabled until UFA can talk with their internal folks to determine need for the business requirement.	They will be transmitting, but it will NOT be used as a “Trigger” to cancel the order- Complete
4/10/14	Marilyn to add the buyer and seller sequence # to our business rules document	Completed – 4/23/2014
4/10/14	Marilyn to see where the accept/reject/pending is at properties level	ACCEPT, REJECT and PENDING are used in the SpecialInstructions (all caps). At the line level the LineStatus indicates if the line has “Changed”, “Deleted”, or “Pending”; if

		Accepted, the element is blank. Complete
4/10/14	Univar, Bayer, UFA to talk internally – do you need to receive delivery terms and shipment method of payment code?	Univar – optional would be good – would like it returned on OR if sent on OC Bayer – does receive on Orders when not prepaid – some do send – not a requirement UFA – Optional would be good Complete
4/10/14	Buyers need to look at ResponseStatus – should this be optional or required?	Richardson – Optional Univar – Optional – if required would save phone calls to vendor CPS – Optional UFA – Optional is fine. Complete
4/10/14	Marilyn to set up 1.5 hour forum for order response (AEC members) – To go through the Accept/Reject and the use of the Response – what are they doing? Do they cancel and reorder? How are changes handled?	Complete – set up for 5/8/2014
4/10/14	Marilyn to set up a 2.5 hour call to complete design work	Complete
4/16/14	Marilyn to post the code lists needed for OC/OR on website	Completed
K-O Mtg (2/11-2/13/2014)	Need to create business use cases for the Ship Process by 3/31: <ul style="list-style-type: none"> • Tracking containers – Lot numbers <ul style="list-style-type: none"> ○ Brad & Susan, FMC ○ Greg, Richardson Highlighted the individual who will lead	<ul style="list-style-type: none"> • Tracking containers – Lot numbers <ul style="list-style-type: none"> ○ Complete
K-O Mtg (2/11-2/13/2014)	Stephanie/Heather/SRI- by 3/31 report back status on accepting V5.3	In progress: 4 Manufacturers had a call with Elemica – SOW was presented and have 2 weeks to review and will re-convene on 4/17. Waiting for each manufacturer to approve implementation cost. Consensus



		was to move forward V5.3.
4/23/14	Marilyn to follow up with FMC on AGIIS subset	Complete - Emailed – 4/29/14
4/23/14	Marilyn - check with Jim Wilson (or AEC implementers) on LineItemTotalAmount description – includes allowances, etc, yet there are separate structures. Is line item total the total amount of everything?	<p>Emailed 2 AEC implementers on 4/28 – got responses on 4/29.</p> <p>Growmark: In version 5.x (CNC and SC), I am pretty certain that only the <InvoiceTotal> structure is used which represents the invoice’s total amount to be credited or debited. If you add up each line level’s <LineItemTotal>, it should equal the <InvoiceTotal>. We programmed our system to check for the <Allowances> structure, but I believe it is not being used. From what I have seen, allowances and charges are mainly in the line level.</p> <p>Van Diest: In the InvoiceTotals structure, we use ONLY TotalLineItems and InvoiceTotal. We do not even use ShippingTotalAmount. I can tell from my programming notes that at one time I started setting up a Tax area, but it was never finished, and it has never been used.</p> <p>The allowances and shipping charges are gathered from the line item area. We do check to make sure the product quantity x product</p>



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		<p>price + shipping charges - allowances is equal to the extended price for the line item (LineItemTotal-MonetaryAmount). We also make sure that all of the LineItemTotal amounts add up to the InvoiceTotal amount.</p> <p>Complete</p>
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