

Crop Protection Canada Connectivity Project Business & Technical Team Agenda/Minutes



2014-03-26



1:30 pm ET/ 12:30 pm CT/ 11:30 am MT/10:30 pm PT

- 90 minute duration



Toll: +1 (415) 655-0061

Access Code: 753-490-022



Please register for this call.

<https://www4.gotomeeting.com/register/42391124>

http://s3.amazonaws.com/aggateway_public/AgGatewayWeb/WorkingGroups/AdministrativeDocuments/AntiTrustGuidelines.pdf

Anti-Trust

Documents embedded:

Contacts: Marilyn Hunter (marilyn.hunter@aggateway.org) 916.429.0509 (o) or 916.833.5593 (cell)



Attendees

B/T Members:

- Kathy Belej, BASF Canada
- Sriram Narayanaswamy, BASF Canada
- Bob McAuley, BASF Canada
- Tiffany Smith, BASF Corp
- Lisa Moskow, Bayer CropScience
- Shona Burton, Bayer CropScience
- Mark Morris, Bayer CropScience
- Rob Schultz Bayer CropScience
- Lynda Smith, Bayer CropScience
- Victoria Peoples, Bayer CropScience
- Cecilia Garcia, Crop Production Services
- Pam Inness, Crop Production Services
- Dennis Findlay, Crop Production Services
- Stephanie Frazier, Dow AgroSciences
- Amanda King, Dow AgroSciences
- Larry Weiner, Dow
- Heather Byrne-Moumdjian, DuPont
- Sharon Cramp, DuPont Canada
- Brad Ewankiw, FMC of Canada
- Susan Forne, FMC

Guests:

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- Andrew Jeremiah, Monsanto
- Chris Mahyle, Monsanto Canada Inc
- John Rudnicki, Monsanto Canada Inc
- Paul Pearson, Monsanto Canada Inc
- Bill Sherk, Monsanto
- Greg Knox, Richardson International
- Keith Duma, Richardson International
- Bonnie Schirk Syngenta Canada
- Lori Edwards, Syngenta
- Bill Kosterman, Syngenta
- Jocelyn Mayer, Syngenta
- Cliff Perkins, Syngenta Canada
- Shirley Hanson, Syngenta
- Tyler Hummel, Syngenta
- Kelly Doucette, UFA Co-operative Limited
- Cameron Fairweather, UFA Co-operative
- Gregg Konachowicz, UFA Co-operative
- Ryan Clark, UFA Co-operative Limited
- Keith Jones, UFA Co-operative Limited
- Candice Levin, UFA Co-operative
- Peter Burns, UFA Co-operative Limited
- Lance Beirnes, Univar Canada
- Kevin Wood, Univar Canada
- Rick Pierson, Univar Canada
- Alan Mendes, Univar Canada
- Wanda Heron, Univar Canada

AgGateway:

- Marilyn Hunter, AgGateway



Agenda

Time	Topic	Topic Leader	Desired Outcome	Notes
start	1. Meeting Minutes assigned <ul style="list-style-type: none"> • 3/26 – Dow • 4/2 – DuPont • 4/10 - FMC 	Hunter	Minute-taker assigned	<ul style="list-style-type: none"> • Stephanie from Dow will capture minutes
	2. AGW Anti-Trust Guidelines		Each team member has agreed to abide by it (see link above)	All are willing to abide.
	3. Approve prior meeting minutes	All	Team to approve minutes from prior meeting(s)	<ul style="list-style-type: none"> • MSA (Stephanie/Heather) to approve the minutes from 3/19/2014 as posted to the website. Passed - unanimous
	4. Changes to Website Folders	Hunter	Team is aware of the changes made to file folders on Website	<ul style="list-style-type: none"> • Marilyn walked us through logging in to AgGateway site • If someone does not have access, contact Member Services • Marilyn showed us how to get to the CPCC file and explained the individual folders / icons. • Please update contact list with new project members • Agendas are now posted in this file – get them before call

	5. OrderCreate and OrderResponse mapping	Hunter	Team work through the mapping	<ul style="list-style-type: none"> • Couple of clarifications on the OrderCreate <ul style="list-style-type: none"> ○ PriceType – discussion of the definition of GrossPrice - Defining GrossPrice attribute as the gross price excluding program allowances, any container deposits and taxes - will match the unit price (price sheet price) ○ PricingLumpSum vs PricingPerUnit – Price per unit will typically be used with CPCC ○ DateTime in ScheduleDateTime structure – need to review – SAP (used by many sellers) cannot accept a date range, so Marilyn removed business rule that this must be sent – still need to know what the “actual business requirement” is from UFA. ○ <i>Create a business rule</i> for any order changes that need to be made – buyer must contact seller and order will be manually change, or if seller-originated, they will contact buyer. Either party may decide to cancel order at that time – manual process. ○ UFA needs the ability to send a cancel date – at the header level (all items on the PO would cancel) ○ Action: Date/time range issue will need to be tabled until UFA can talk with their internal folks to determine the business requirement. • Did not start of OrderResponse – will work on next week.
	6. Other items	All	Bring up or discuss any new items	<ul style="list-style-type: none"> • 4/9 Marilyn’s traveling – need to see if we can move the call to 4/10 at same time. Okay moving call to April 10th – Action: Marilyn to send updated meeting notice.
	7. Review Action Items	Hunter	Team is updated on status of action items.	See table below for update
finish	Next meeting:	Chair	Understand timing and content of next call	4/2/2014 - 1:30 pm ET/ 12:30 pm CT/ 11:30 am MT/10:30 pm PT. Mapping for OrderResponse

Active Action Items List (Items in bold are new items)		
Accountable/D ate Assigned	Action Task	Status
K-O Mtg (2/11- 2/13/2014)	<p>Need create business use cases for the Order Process by 3/31:</p> <ul style="list-style-type: none"> • Consignment / Delayed billing are the same thing <ul style="list-style-type: none"> ○ Tiffany, BASF ○ Lisa, Bayer (Victoria) ○ Greg, Richardson • Blanket Order <ul style="list-style-type: none"> ○ Lance, Univar ○ Bill, Monsanto Early Booking <ul style="list-style-type: none"> ○ Heather, Dupont ○ Cecilia, CPS <p>Highlighted the individual who will lead</p>	<ul style="list-style-type: none"> • Consignment / Delayed billing are the same thing <ul style="list-style-type: none"> ○ Draft BUC posted to website • Blanket Order <ul style="list-style-type: none"> ○ Still possible to complete by 3/31 Early Booking <ul style="list-style-type: none"> ○ Started – will share with Cecilia, hope to meet the deadline
K-O Mtg (2/11- 2/13/2014)	<p>Need to create business use cases for the Invoice Process by 3/31:</p> <ul style="list-style-type: none"> • Debit memo <ul style="list-style-type: none"> ○ Kelly, UFA ○ Stephanie, DOW • Credit memo <ul style="list-style-type: none"> ○ Shona, Bayer (Victoria) ○ Mark, Bayer (Victoria) ○ Cecilia/Pam, CPS • Manually processed miscellaneous invoices <ul style="list-style-type: none"> ○ Stephanie & Amanda, DOW <p>Highlighted the individual who will lead</p>	<ul style="list-style-type: none"> • Debit memo <ul style="list-style-type: none"> ○ Kelly & Stephanie have a rough draft – hope to have completed by 3/31 • Credit memo <ul style="list-style-type: none"> ○ Draft is on website • Manually processed miscellaneous invoices <ul style="list-style-type: none"> ○ Will have done by 3/31
K-O Mtg (2/11- 2/13/2014)	<p>Need to create business use cases for the Ship Process by 3/31:</p> <ul style="list-style-type: none"> • Tracking containers – Lot numbers <ul style="list-style-type: none"> ○ Brad & Susan, FMC ○ Greg, Richardson • Bulk Shipment <ul style="list-style-type: none"> ○ Bill, Monsanto ○ Cliff, Tyler, Lori / Bonnie 	<ul style="list-style-type: none"> • Tracking containers – Lot numbers <ul style="list-style-type: none"> ○ In progress • Bulk Shipment <ul style="list-style-type: none"> ○ Lori will draft – will try by 3/31

	<ul style="list-style-type: none"> o Lance, Univar <p>Highlighted the individual who will lead</p>	
K-O Mtg (2/11-2/13/2014)	Stephanie/Heather/SRI- by 3/31 report back status on accepting V5.3	Stephanie will not have a reply until March 31
K-O Mtg (2/11-2/13/2014)	Manufacturers – Check w/ US counter-part about AGIIS subset (determine if you need separate)	<p>BASF – not yet</p> <p>Bayer – have complete</p> <p>Dow – have completed</p> <p>DuPont – in progress</p> <p>FMC – not known</p> <p>Monsanto – in progress</p> <p>Syngenta – have completed</p>
K-O Mtg (2/11-2/13/2014)	Marilyn – Have Member Services check into GS1-CA to see if they can find the GS1 prefixes for the Canadian manufacturers	Rod met with GS1 – and will be introducing Josh Wall to them to work with them on AGIIS and the integrity of the data
K-O Mtg (2/11-2/13/2014)	Marilyn to see if there is any Lessons Learned from the SAP sub-group from AEC.	Unable to find any notes – no response back yet
3/5/2014	Matt/Josh to bring to the DOC a requirement of the PCP# (Pesticide Control Product #) as a regulatory requirement for Canada (similar to EPA#). They prefer a separate element from EPA#, as some products are labeled with both EPA & PCP.	That discussed on 3/26/2014.
3/19/2014	Marilyn to check with Jim as to how EU deals with the multiple currencies.	Completed – need to email Cecilia.

Completed Action Items List		
Accountable/Date Assigned	Action Task	Status
K-O Mtg (2/11-2/13/2014)	Marilyn – Add Cameron to S&G distribution list – done	Complete – 2/13/2014
K-O Mtg (2/11-2/13/2014)	Marilyn – Set up Member Services to provide training on AGIIS for call	Complete – will be on 3/4/2014 call
K-O Mtg (2/11-	Marilyn – Find out the cost of multiple subsets in AGIIS – done (20% of current subscription)	Complete – 2/12/2014 (20% of current subscription)

2/13/2014)		
K-O Mtg (2/11-2/13/2014)	Marilyn – post all documents to the website 2/17	Complete – 2/15/2014
K-O Mtg (2/11-2/13/2014)	Marilyn – Provide Members Services with list of those that need access to website	Complete – 2/17/2014
K-O Mtg (2/11-2/13/2014)	Marilyn assign note taking for each call prior by company so companies know when they will be responsible for taking notes.	On-going but completed for the month of March
2/26/2014	Marilyn to send the template and link to the Business Use Cases we did at the K-O meeting	Complete
2/26/2014	Marilyn to post the ebMS 2.0 implementation guidelines on the website	Complete
2/26/2014	Marilyn to post AEC Glossary on the website.	Complete – posted to: http://www.aggateway.org/WorkingGroups/Projects/CurrentProjects/CropProtectionCanadaConnectivityProject.aspx?EntryId=4559
3/5/2014	Matt from UFA will send Marilyn what was some of the data requirements for products - Complete	Complete
K-O Mtg (2/11-2/13/2014)	Marilyn – Ask Dennis Daggett to join CPCC call to review glossary	Complete – will present on 3/19
K-O Mtg (2/11-2/13/2014)	Rod/Marilyn - work with AWSA to obtain AWSA numbers and cross-reference with Canadian GLNs so they can be put into the AGIIS directory	Complete - Obtained the AWSA # and Rod is met with GS1 on 3/21 to see about obtaining the GLNS.
K-O Mtg (2/11-2/13/2014)	All – register if not currently registered on website	Complete