

Crop Protection Canada Connectivity Project Business & Technical Team Agenda/Minutes



2014-03-19



1:30 pm ET/ 12:30 pm CT/ 11:30 am MT/10:30 pm PT

- 90 minute duration



Toll: +1 (415) 655-0061

Access Code: 753-490-022



Please register for this call.

<https://www4.gotomeeting.com/register/42391124>

http://s3.amazonaws.com/aggateway_public/AgGatewayWeb/WorkingGroups/AdministrativeDocuments/AntiTrustGuidelines.pdf

Anti-Trust

Documents embedded:

Contacts: Marilyn Hunter (marilyn.hunter@aggateway.org) 916.429.0509 (o) or 916.833.5593 (cell)



Attendees

B/T Members:

- [NA] Kathy Belej, BASF Canada
- Sriram Narayanaswamy, BASF Canada
- Bob McAuley, BASF Canada
- Tiffany Smith, BASF Corp
- [X] Lisa Moskow, Bayer CropScience
- [X] Shona Burton, Bayer CropScience
- [X] Mark Morris, Bayer CropScience
- Rob Schultz Bayer CropScience
- [X] Lynda Smith, Bayer CropScience
- [X] Victoria Peoples, Bayer CropScience
- [X] Cecilia Garcia, Crop Production Services
- Pam Inness, Crop Production Services
- Dennis Findlay, Crop Production Services
- [X] Stephanie Frazier, Dow AgroSciences
- Amanda King, Dow AgroSciences
- Larry Weiner, Dow
- [X] Heather Byrne-Moumdjian, DuPont
- Sharon Cramp, DuPont Canada
- Brad Ewankiw, FMC of Canada
- Susan Forne, FMC

Guests:

-

- Andrew Jeremiah, Monsanto
- Chris Mahyle, Monsanto Canada Inc
- John Rudnicki, Monsanto Canada Inc
- [X] Paul Pearson, Monsanto Canada Inc
- [X] Bill Sherk, Monsanto
- Greg Knox, Richardson International
- Keith Duma, Richardson International
- Bonnie Schirk Syngenta Canada
- Lori Edwards, Syngenta
- [X] Bill Kosterman, Syngenta
- Jocelyn Mayer, Syngenta
- Cliff Perkins, Syngenta Canada
- Shirley Hanson, Syngenta
- Tyler Hummel, Syngenta
- [X] Kelly Doucette, UFA Co-operative Limited
- [X] Cameron Fairweather, UFA Co-operative
- [X] Gregg Konachowicz, UFA Co-operative
- [X] Ryan Clark, UFA Co-operative Limited
- Keith Jones, UFA Co-operative Limited
- Peter Burns, UFA Co-operative Limited
- [X] Lance Beirnes, Univar Canada
- [X] Kevin Wood, Univar Canada
- Rick Pierson, Univar Canada
- Alan Mendes, Univar Canada
- Wanda Heron, Univar Canada

AgGateway:

- [X] Marilyn Hunter, AgGateway



Agenda

Time	Topic	Topic Leader	Desired Outcome	Notes
start	1. Meeting Minutes assigned <ul style="list-style-type: none"> 3/19 – CPS 3/26 – Dow 4/2 - DuPont 	Hunter	Minute-taker assigned	<ul style="list-style-type: none"> Cecilia from CPS will be taking notes
	2. AGW Anti-Trust Guidelines		Each team member has agreed to abide by it (see link above)	All are willing to abide.
	3. Approve prior meeting minutes	All	Team to approve minutes from prior meeting(s)	<ul style="list-style-type: none"> MSA (Stephanie/Heather) to approve the minutes from 3/5/2014 as posted to the website. Approved. MSA (Stephanie/Heather) to approve the minutes from 3/13/2014 as posted on the website.
	4. Presentation and discussion on AgGateway Glossary	Daggett	Team understands the basics of the AgGateway glossary and how to add terms.	<ul style="list-style-type: none"> Dennis Daggett gave a presentation on the AgGateway glossary (presentation can be found on the website in the Glossary and rules folder). <p>Discussion:</p> <ul style="list-style-type: none"> Is the Ag Law Control Category inclusive of all laws, or just the US? <i>It has been set up to include all global laws. If there is legislation in Canada that needs to be added, it can be added through the website or submitted to S&G.</i>

	5. OrderCreate mapping	Hunter	Team work through the OrderCreate mapping	<ul style="list-style-type: none"> • Completed the OrderCreate map <ul style="list-style-type: none"> ○ Business rule ○ In the review to see if we met all the data requirements that were captured at the KO meeting: <ul style="list-style-type: none"> ▪ Determined that Terms-Payment & Shipping would be required on the OrderResponse not on the OrderCreate ▪ Currency – need capability of 2 for CPS – not available in standard. Action: Marilyn to check with Jim as to how EU deals with the multiple currencies. ▪ Cancel date – not available on OC – but could use the DateTimeRange structure. Considered a new Proposed Business Rule: If Seller cannot provide product during this range, this Order will be considered cancelled between both parties - this will be a manual process to cancel - Seller will communicate with Buyer. Action: All to review proposed business rule and will discuss next week. ▪ FOB – did not discuss – last item on list
	6. Other items	All	Bring up or discuss any new items	<ul style="list-style-type: none"> • None.
	7. Review Action Items	Hunter	Team is updated on status of action items.	See table below for update
finish	Next meeting:	Chair	Understand timing and content of next call	3/26/2014 - 1:30 pm ET/ 12:30 pm CT/ 11:30 am MT/10:30 pm PT. Move on to OrderResponse

Active Action Items List (Items in bold are new items)

Accountable/Date Assigned	Action Task	Status
---------------------------	-------------	--------

<p>K-O Mtg (2/11-2/13/2014)</p>	<p>Need create business use cases for the Order Process by 3/31:</p> <ul style="list-style-type: none"> • Consignment / Delayed billing are the same thing <ul style="list-style-type: none"> ○ Tiffany, BASF ○ Lisa, Bayer (Victoria) ○ Greg, Richardson • Blanket Order <ul style="list-style-type: none"> ○ Lance, Univar ○ Bill, Monsanto <p>Early Booking</p> <ul style="list-style-type: none"> ○ Heather, Dupont ○ Cecilia, CPS <p>Highlighted the individual who will lead</p>	
<p>K-O Mtg (2/11-2/13/2014)</p>	<p>Need to create business use cases for the Invoice Process by 3/31:</p> <ul style="list-style-type: none"> • Debit memo <ul style="list-style-type: none"> ○ Peter, UFA ○ Stephanie, DOW • Credit memo <ul style="list-style-type: none"> ○ Shona, Bayer (Victoria) ○ Mark, Bayer (Victoria) ○ Cecilia/Pam, CPS • Manually processed miscellaneous invoices <ul style="list-style-type: none"> ○ Stephanie & Amanda, DOW <p>Highlighted the individual who will lead</p> <ul style="list-style-type: none"> • 	
<p>K-O Mtg (2/11-2/13/2014)</p>	<p>Need to create business use cases for the Ship Process by 3/31:</p> <ul style="list-style-type: none"> • Tracking containers – Lot numbers <ul style="list-style-type: none"> ○ Brad & Susan, FMC ○ Greg, Richardson • Bulk Shipment <ul style="list-style-type: none"> ○ Bill, Monsanto ○ Cliff, Tyler, Lori / Bonnie ○ Lance, Univar 	

	Highlighted the individual who will lead	
K-O Mtg (2/11-2/13/2014)	Stephanie/Heather/SRI- by 3/31 report back status on accepting V5.3	Stephanie will not have a reply until March 21
K-O Mtg (2/11-2/13/2014)	Manufacturers – Check w/ US counter-part about AGIIS subset (determine if you need separate)	
K-O Mtg (2/11-2/13/2014)	Marilyn – Have Member Services check into GS1-CA to see if they can find the GS1 prefixes for the Canadian manufacturers	on hold until Rod talks to them on Friday, 3/21
K-O Mtg (2/11-2/13/2014)	All – register if not currently registered on website	
K-O Mtg (2/11-2/13/2014)	Marilyn to see if there is any Lessons Learned from the SAP sub-group from AEC.	In-progress
K-O Mtg (2/11-2/13/2014)	Rod/Marilyn - work with AWSA to obtain AWSA numbers and cross-reference with Canadian GLNs so they can be put into the AGIIS directory	Obtained the AWSA # and Rod is meeting with GS1 on 3/21 to see about obtaining the GLNS.
3/5/2014	Matt/Josh to bring to the DOC a requirement of the PCP# (Pesticide Control Product #) as a regulatory requirement for Canada (similar to EPA#). They prefer a separate element from EPA#, as some products are labeled with both EPA & PCP.	
3/19/2014	Marilyn to check with Jim as to how EU deals with the multiple currencies.	

Completed Action Items List		
Accountable/Date Assigned	Action Task	Status
K-O Mtg (2/11-2/13/2014)	Marilyn – Add Cameron to S&G distribution list – done	Complete – 2/13/2014
K-O Mtg (2/11-2/13/2014)	Marilyn – Set up Member Services to provide training on AGIIS for call	Complete – will be on 3/4/2014 call
K-O Mtg (2/11-2/13/2014)	Marilyn – Find out the cost of multiple subsets in AGIIS – done (20% of current subscription)	Complete – 2/12/2014 (20% of current subscription)
K-O Mtg (2/11-	Marilyn – post all documents to the website 2/17	Complete – 2/15/2014



2/13/2014)		
K-O Mtg (2/11-2/13/2014)	Marilyn – Provide Members Services with list of those that need access to website	Complete – 2/17/2014
K-O Mtg (2/11-2/13/2014)	Marilyn assign note taking for each call prior by company so companies know when they will be responsible for taking notes.	On-going but completed for the month of March
2/26/2014	Marilyn to send the template and link to the Business Use Cases we did at the K-O meeting	Complete
2/26/2014	Marilyn to post the ebMS 2.0 implementation guidelines on the website	Complete
2/26/2014	Marilyn to post AEC Glossary on the website.	Complete – posted to: http://www.aggateway.org/WorkingGroups/Projects/CurrentProjects/CropProtectionCanadaConnectivityProject.aspx?EntryId=4559
3/5/2014	Matt from UFA will send Marilyn what was some of the data requirements for products - Complete	Complete
K-O Mtg (2/11-2/13/2014)	Marilyn – Ask Dennis Daggett to join CPCC call to review glossary	Complete – will present on 3/19