

Crop Protection Canada Connectivity Project Business & Technical Team Agenda/Minutes



2014-03-13



1:30 pm ET/ 12:30 pm CT/ 11:30 am MT/10:30 pm PT

- 90 minute duration



Toll: +1 (415) 655-0061

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Please register for this call.

<https://www4.gotomeeting.com/register/42391124>

http://s3.amazonaws.com/aggateway_public/AgGatewayWeb/WorkingGroups/AdministrativeDocuments/AntiTrustGuidelines.pdf

Anti-Trust

Documents embedded:

Contacts: Marilyn Hunter (marilyn.hunter@aggateway.org) 916.429.0509 (o) or 916.833.5593 (cell)



Attendees

B/T Members:

- Kathy Belej, BASF Canada
- Sriram Narayanaswamy, BASF Canada
- Bob McAuley, BASF Canada
- Tiffany Smith, BASF Corp
- Lisa Moskow, Bayer CropScience
- Shona Burton, Bayer CropScience
- Mark Morris, Bayer CropScience
- Rob Schultz Bayer CropScience
- Lynda Smith, Bayer CropScience
- Victoria Peoples, Bayer CropScience
- Cecilia Garcia, Crop Production Services
- Pam Inness, Crop Production Services
- Dennis Findlay, Crop Production Services
- Stephanie Frazier, Dow AgroSciences
- Amanda King, Dow AgroSciences
- Larry Weiner, Dow
- Heather Byrne-Moumdjian, DuPont
- Sharon Cramp, DuPont Canada
- Brad Ewankiw, FMC of Canada
- Susan Forne, FMC

Guests:

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- Andrew Jeremiah, Monsanto
- Chris Mahyle, Monsanto Canada Inc
- John Rudnicki, Monsanto Canada Inc
- Paul Pearson, Monsanto Canada Inc
- Bill Sherk, Monsanto
- Greg Knox, Richardson International
- Keith Duma, Richardson International
- Bonnie Schirk Syngenta Canada
- Lori Edwards, Syngenta
- Bill Kosterman, Syngenta
- Cliff Perkins, Syngenta Canada
- Shirley Hanson, Syngenta
- Tyler Hummel, Syngenta
- Kelly Doucette, UFA Co-operative Limited
- Cameron Fairweather, UFA Co-operative
- Keith Jones, UFA Co-operative Limited
- Matt McBean, UFA Co-operative Limited
- Lance Beirnes, Univar Canada
- Kevin Wood, Univar Canada
- Rick Pierson, Univar Canada
- Alan Mendes, Univar Canada
- Wanda Heron, Univar Canada

AgGateway:

- Marilyn Hunter, AgGateway



Agenda

Time	Topic	Topic Leader	Desired Outcome	Notes
start	1. Meeting Minutes assigned <ul style="list-style-type: none"> • 3/13 – Bayer • 3/19 – CPS • 3/26 – Dow • 4/2 - DuPont 	Hunter	Minute-taker assigned	Shona Burton from Bayer will be taking notes
	2. AGW Anti-Trust Guidelines		Each team member has agreed to abide by it (see link above)	All are willing to abide.
	3. Approve prior Minutes	Hunter	Minutes are approved	Forgot to review – will need to approve next week.

	<p>4. OrderCreate mapping</p>	<p>Hunter</p>	<p>Team work through the OrderCreate mapping</p>	<ul style="list-style-type: none"> • Reviewed the OrderCreate mapping tool from line 635 to 1238 – good progress. The following discussion and action items: <ul style="list-style-type: none"> ○ In the ShipTo structure – Business rule: In the CPCC project the Agency “Other” will be used for the AWSA location code. ○ ShipFrom and Carrier might be used for the OtherPartner structure. Business rule: If Buyer is requesting a Customer Pick-up, then ShipFrom is required to send (conditional). ○ The question came up on the ReleaseNumber within the ProductLineItem – if that is where a release order on a blanket order would be sent. <i>It could be if a new PO is not used, or you could use the ReleaseNumber within the ReferenceInformation structure. Will need the group working on the Blanket orders to discuss and make a recommendation. Chris will talk to Bill about talking to Cameron.</i> ○ PackagingQuantity was left as optional so Buyers can send the Packaging Quantity. ○ The OtherPartner at the ProductLineItem would be used for Multiple drop shipments. Business rule: If Buyer is requesting multiple drop shipment locations, each location should be a separate line item. • Action: Chris Mahyle is to talk to Bill Sherk at Monsanto re 2 scenarios for blanket orders, who is to talk to Cameron at UFA for details (for Business Use Case) • Action: Marilyn to create a code list folder and put code list on AgGateway website for people to access. • Action: Marilyn to check with the DROP LOCATION Business Rules to see if on ‘Drop Ship’, whether we have a business rule around one drop location per line. If not, we need to make one.
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	5. Review Action Items	Hunter	Team is updated on status of action items.	See table below for update
	6. Other items	All	Bring up or discuss any new items	<ul style="list-style-type: none"> Ran out of time
finish	Next meeting:	Chair	Understand timing and content of next call	3/19/2014 - 1:30 pm ET/ 12:30 pm CT/ 11:30 am MT/10:30 pm PT. Glossary will be one of the topics – hope to complete OrderCreate mapping

Active Action Items List (Items in bold are new items)		
Accountable/Date Assigned	Action Task	Status
K-O Mtg (2/11-2/13/2014)	<p>Need create business use cases for the Order Process by 3/31:</p> <ul style="list-style-type: none"> Consignment / Delayed billing are the same thing <ul style="list-style-type: none"> Tiffany, BASF Lisa, Bayer (Victoria) Greg, Richardson Blanket Order <ul style="list-style-type: none"> Lance, Univar Bill, Monsanto Early Booking <ul style="list-style-type: none"> Heather, Dupont Cecilia, CPS <p>Highlighted the individual who will lead</p>	<ul style="list-style-type: none"> Consignment / Delayed billing are the same thing <ul style="list-style-type: none"> Not Started (scheduled to begin on Monday, March 10) Blanket Order <ul style="list-style-type: none"> Early Booking <ul style="list-style-type: none">
K-O Mtg (2/11-2/13/2014)	<p>Need to create business use cases for the Invoice Process by 3/31:</p> <ul style="list-style-type: none"> Debit memo <ul style="list-style-type: none"> Peter, UFA Stephanie, DOW Credit memo <ul style="list-style-type: none"> Shona, Bayer (Victoria) Mark, Bayer (Victoria) Cecilia/Pam, CPS Manually processed miscellaneous invoices <ul style="list-style-type: none"> Stephanie & Amanda, DOW 	<ul style="list-style-type: none"> Debit memo <ul style="list-style-type: none"> Credit memo <ul style="list-style-type: none"> Manually processed miscellaneous invoices <ul style="list-style-type: none">

	Highlighted the individual who will lead •	
K-O Mtg (2/11-2/13/2014)	<p>Need to create business use cases for the Ship Process by 3/31:</p> <ul style="list-style-type: none"> • Tracking containers – Lot numbers <ul style="list-style-type: none"> ○ Brad & Susan, FMC ○ Greg, Richardson • Bulk Shipment <ul style="list-style-type: none"> ○ Bill, Monsanto ○ Cliff, Tyler, Lori / Bonnie ○ Lance, Univar <p>Highlighted the individual who will lead</p>	<ul style="list-style-type: none"> • Tracking containers – Lot numbers <ul style="list-style-type: none"> ○ ○ • Bulk Shipment <ul style="list-style-type: none"> ○
K-O Mtg (2/11-2/13/2014)	Stephanie/Heather/SRI- by 3/1 report back status on accepting V5.3	Stephanie will not have a reply until March 21
K-O Mtg (2/11-2/13/2014)	Manufacturers – Check w/ US counter-part about AGIIS subset (determine if you need separate)	
K-O Mtg (2/11-2/13/2014)	Marilyn – Have Member Services check into GS1-CA to see if they can find the GS1 prefixes for the Canadian manufacturers	on hold until Rod talks to them next week
K-O Mtg (2/11-2/13/2014)	All – register if not currently registered on website	
K-O Mtg (2/11-2/13/2014)	Marilyn to see if there is any Lessons Learned from the SAP sub-group from AEC.	In-progress
K-O Mtg (2/11-2/13/2014)	Rod/Marilyn - work with AWSA to obtain AWSA numbers and cross-reference with Canadian GLNs so they can be put into the AGIIS directory	Obtained the AWSA # and Rod is meeting with GS1 next week to see about obtaining the GLNS
3/5/2014	Matt/Josh to bring to the DOC a requirement of the PCP# (Pesticide Control Product #) as a regulatory requirement for Canada (similar to EPA#). They prefer a separate element from EPA#, as some products are labeled with both EPA & PCP.	
3/13/2014	Chris Mahyle is to talk to Bill at Monsanto re 2 scenarios for blanket orders, who is to talk to Cameron at UFA for details (for Business Use Case)	
3/13/2014	Marilyn to create a code list folder and put code list on AgGateway website for people to access.	



3/13/2014	Marilyn to check with the DROP LOCATION Business Rules to see if on 'Drop Ship', whether we have a business rule around one drop location per line. If not, we need to make one.	

Completed Action Items List		
Accountable/Date Assigned	Action Task	Status
K-O Mtg (2/11-2/13/2014)	Marilyn – Add Cameron to S&G distribution list – done	Complete – 2/13/2014
K-O Mtg (2/11-2/13/2014)	Marilyn – Set up Member Services to provide training on AGIIS for call	Complete – will be on 3/4/2014 call
K-O Mtg (2/11-2/13/2014)	Marilyn – Find out the cost of multiple subsets in AGIIS – done (20% of current subscription)	Complete – 2/12/2014 (20% of current subscription)
K-O Mtg (2/11-2/13/2014)	Marilyn – post all documents to the website 2/17	Complete – 2/15/2014
K-O Mtg (2/11-2/13/2014)	Marilyn – Provide Members Services with list of those that need access to website	Complete – 2/17/2014
K-O Mtg (2/11-2/13/2014)	Marilyn assign note taking for each call prior by company so companies know when they will be responsible for taking notes.	On-going but completed for the month of March
2/26/2014	Marilyn to send the template and link to the Business Use Cases we did at the K-O meeting	Complete
2/26/2014	Marilyn to post the ebMS 2.0 implementation guidelines on the website	Complete
2/26/2014	Marilyn to post AEC Glossary on the website.	Complete – posted to: http://www.aggateway.org/WorkingGroups/Projects/CurrentProjects/CropProtectionCanadaConnectivityProject.aspx?EntryId=4559
3/5/2014	Matt from UFA will send Marilyn what was some of the data requirements for products - Complete	Complete
K-O Mtg (2/11-2/13/2014) K-O Mtg (2/11-2/13/2014)	Marilyn – Ask Dennis Daggett to join CPCC call to review glossary	Complete – will present on 3/19