

Crop Protection Canada Connectivity Project Business & Technical Team Agenda/Minutes



2014-03-05



1:30 pm ET/ 12:30 pm CT/ 11:30 am MT/10:30 pm PT

- 90 minute duration



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Access Code: 673-082-527



Please register for this call.

<https://www4.gotomeeting.com/register/42391124>

http://s3.amazonaws.com/aggateway_public/AgGatewayWeb/WorkingGroups/AdministrativeDocuments/AntiTrustGuidelines.pdf

Anti-Trust

Documents embedded:

Contacts: Marilyn Hunter (marilyn.hunter@aggateway.org) 916.429.0509 (o) or 916.833.5593 (cell)



Attendees

B/T Members:

- Kathy Belej, BASF Canada
- Sriram Narayanaswamy, BASF Canada
- Bob McAuley, BASF Canada
- Tiffany Smith, BASF Corp
- Lisa Moskow, Bayer CropScience
- Shona Burton, Bayer CropScience
- Mark Morris, Bayer CropScience
- Rob Schultz Bayer CropScience
- Lynda Smith, Bayer CropScience
- Victoria Peoples, Bayer CropScience
- Cecilia Garcia, Crop Production Services
- Pam Inness, Crop Production Services
- Dennis Findlay, Crop Production Services
- Stephanie Frazier, Dow AgroSciences
- Amanda King, Dow AgroSciences
- Larry Weiner, Dow
- Heather Byrne-Moumdjian, DuPont
- Sharon Cramp, DuPont Canada
- Brad Ewankiw, FMC of Canada
- Susan Forne, FMC

Guests:

- Matt Weeks & Josh Wall, AgGateway/CSC

- Andrew Jeremiah, Monsanto
- Chris Mahyle, Monsanto Canada Inc
- John Rudnicki, Monsanto Canada Inc
- Paul Pearson, Monsanto Canada Inc
- Bill Sherk, Monsanto
- Greg Knox, Richardson International
- Keith Duma, Richardson International
- Bonnie Schirk Syngenta Canada
- Lori Edwards, Syngenta
- Jocelyn Mayer, Syngenta
- Cliff Perkins, Syngenta Canada
- Shirley Hanson, Syngenta
- Tyler Hummel, Syngenta
- Kelly Doucette, UFA Co-operative Limited
- Cameron Fairweather, UFA Co-operative
- Brett Yeske, UFA Co-operative Limited
- Keith Jones, UFA Co-operative Limited
- Peter Burns, UFA Co-operative Limited
- Lance Beirnes, Univar Canada
- Kevin Wood, Univar Canada
- Rick Pierson, Univar Canada
- Alan Mendes, Univar Canada

AgGateway:

- Marilyn Hunter, AgGateway



Agenda

Time	Topic	Topic Leader	Desired Outcome	Notes
start	1. Meeting Minutes assigned <ul style="list-style-type: none"> • 3/5 – BASF • 3/12 – Bayer • 3/19 – CPS • 3/26 – Dow • 4/2 - DuPont 	Hunter	Minute-taker assigned	<ul style="list-style-type: none"> • Marilyn captured notes.
	2. AGW Anti-Trust Guidelines		Each team member has agreed to abide by it (see link above)	All are willing to abide.

	3. AGIIS 101	Weeks	Team has a better understanding of what AGIIS is and how it will be used in the CPCC Project	<ul style="list-style-type: none"> After some technical difficulties with Go To Webinar, we got on a GTM and started a bit late. Matt Weeks and Josh Wall from AgGateway Member Services presented the AGIIS 101 <p>Discussion:</p> <ul style="list-style-type: none"> For products – the need of a PCP# (similar to the US EPA#) is a requirement for Canada Matt from UFA will send Marilyn what was some of the data requirements for products UOM – package size Seed requirements are different from CP – in Canada they may not have the same requirement as US <p>Action: Matt/Josh to bring to the DOC a requirement of the PCP# (Pesticide Control Product #) as a regulatory requirement for Canada (similar to EPA#). They prefer a separate element from EPA#, as some products are labeled with both EPA & PCP.</p> <p>Action: Matt from UFA will send Marilyn what was some of the data requirements for products - Complete</p>
	4. Other items	All	Bring up or discuss any new items	<ul style="list-style-type: none"> None
	5. Review Action Items	Hunter	Team is updated on status of action items.	See table below for update - list will be emailed out to get update status on them
finish	Next meeting:	Chair	Understand timing and content of next call	Thursday 3/13/2014 - 1:30 pm ET/ 12:30 pm CT/ 11:30 am MT/10:30 pm PT (as Marilyn will not be available on Wednesday) We will start the mapping of the OrderCreate.

Active Action Items List (Items in bold are new items)		
Accountable/ Date Assigned	Action Task	Status

<p>K-O Mtg (2/11- 2/13/2014)</p>	<p>Need create business use cases for the Order Process by 3/31:</p> <ul style="list-style-type: none"> • Consignment / Delayed billing are the same thing <ul style="list-style-type: none"> ○ Tiffany, BASF ○ Lisa, Bayer (Victoria) ○ Greg, Richardson • Blanket Order <ul style="list-style-type: none"> ○ Lance, Univar ○ Bill, Monsanto <p>Early Booking</p> <ul style="list-style-type: none"> ○ Heather, Dupont ○ Cecilia, CPS <p>Highlighted the individual who will lead</p>	
<p>K-O Mtg (2/11- 2/13/2014)</p>	<p>Need to create business use cases for the Invoice Process by 3/31:</p> <ul style="list-style-type: none"> • Debit memo <ul style="list-style-type: none"> ○ Peter, UFA ○ Stephanie, DOW • Credit memo <ul style="list-style-type: none"> ○ Shona, Bayer (Victoria) ○ Mark, Bayer (Victoria) ○ Cecilia/Pam, CPS • Manually processed miscellaneous invoices <ul style="list-style-type: none"> ○ Stephanie & Amanda, DOW <p>Highlighted the individual who will lead</p> <ul style="list-style-type: none"> • 	
<p>K-O Mtg (2/11- 2/13/2014)</p>	<p>Need to create business use cases for the Ship Process by 3/31:</p> <ul style="list-style-type: none"> • Tracking containers – Lot numbers <ul style="list-style-type: none"> ○ Brad & Susan, FMC ○ Greg, Richardson • Bulk Shipment <ul style="list-style-type: none"> ○ Bill, Monsanto ○ Cliff, Tyler, Lori / Bonnie ○ Lance, Univar 	

	Highlighted the individual who will lead	
K-O Mtg (2/11- 2/13/2014)	Stephanie/Heather/SRI- by 3/1 report back status on accepting V5.3	Stephanie will not have a reply until March 21
K-O Mtg (2/11- 2/13/2014)	Marilyn – Ask Dennis Daggett to join CPCC call to review glossary	Dennis will respond by March 5
K-O Mtg (2/11- 2/13/2014)	Manufacturers – Check w/ US counter-part about AGIIS subset (determine if you need separate)	
K-O Mtg (2/11- 2/13/2014)	Marilyn – Have Member Services check into GS1-CA to see if they can find the GS1 prefixes for the Canadian manufacturers	on hold until Rod talks to them next week
K-O Mtg (2/11- 2/13/2014)	All – register if not currently registered on website	
K-O Mtg (2/11- 2/13/2014)	Marilyn to see if there is any Lessons Learned from the SAP sub-group from AEC.	In-progress
K-O Mtg (2/11- 2/13/2014)	Rod/Marilyn - work with AWSA to obtain AWSA numbers and cross-reference with Canadian GLNs so they can be put into the AGIIS directory	Obtained the AWSA # and Rod is meeting with GS1 next week to see about obtaining the GLNS
2/26/2014	Marilyn to post AEC Glossary on the website.	Complete – posted to: http://www.aggateway.org/WorkingGroups/Projects/CurrentProjects/CropProtectionCanadaConnectivityProject.aspx?EntryId=4559
3/5/2014	Matt/Josh to bring to the DOC a requirement of the PCP# (Pesticide Control Product #) as a regulatory requirement for Canada (similar to EPA#). They prefer a separate element from EPA#, as some products are labeled with both EPA & PCP.	
3/5/2014	Matt from UFA will send Marilyn what was some of the data requirements for products - Complete	

Completed Action Items List



Accountable/Date Assigned	Action Task	Status
K-O Mtg (2/11-2/13/2014)	Marilyn – Add Cameron to S&G distribution list – done	Complete – 2/13/2014
K-O Mtg (2/11-2/13/2014)	Marilyn – Set up Member Services to provide training on AGIIS for call	Complete – will be on 3/4/2014 call
K-O Mtg (2/11-2/13/2014)	Marilyn – Find out the cost of multiple subsets in AGIIS – done (20% of current subscription)	Complete – 2/12/2014 (20% of current subscription)
K-O Mtg (2/11-2/13/2014)	Marilyn – post all documents to the website 2/17	Complete – 2/15/2014
K-O Mtg (2/11-2/13/2014)	Marilyn – Provide Members Services with list of those that need access to website	Complete – 2/17/2014
K-O Mtg (2/11-2/13/2014)	Marilyn assign note taking for each call prior by company so companies know when they will be responsible for taking notes.	On-going but completed for the month of March
2/26/2014	Marilyn to send the template and link to the Business Use Cases we did at the K-O meeting	Complete
2/26/2014	Marilyn to post the ebMS 2.0 implementation guidelines on the website	Complete